

# REQUEST FOR EXPRESSION OF INTEREST (EOI)

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**MUKTINATH BIKAS BANK LTD.** Invites expression interest (EOI) from new potential supplier/Vendors for enlistment to supply various goods and services categorized below for fiscal 2081/082 within Ashad 20, 2081.

1	Printing & Stationery	✓
A.	General printing including NoteBook, Promotional, Materials, etc.	
B.	Pre-Printing stationeries & Security Printing like Cheques, FD Slip, Manager Cheque, etc.	
C.	ATM-related Blank Card's Supply, Punching & Pin mailer Prints & Supply	
D.	Stationery Goods-Photocopy & Continuous Paper, ATM journal roll, ATM Receipt Roll, etc.	
E.	Printer Toner, Printer Ribbon & Printing Cartridge	
F.	Staff Identity, Blank Card, Card Holder, and Printing Works.	

2	Furniture Fixture & Security Equipment	✓
A.	Metal Furniture-Defender Safe, Fire Proof Filling Cabinet, Safe, Locker, Vault Room door & Skeleton racks, Filling Cupboard, Ordinary metal Filling cabinet, steel cabinet with transparent glass swing door, cash boxes, chairs, Sofa, etc.	
B.	Wooden furniture.	

3	Computer & Accessories & Allied Products	✓
A.	Hardware - Component Inclusive Desktop Computer, Laptop, Monitor, etc.	
B.	Accessories: External HDD, Internal HDD Key Board, Mouse, Dongles, Network Cables, etc.	
C.	AMC: AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, electrical repair & maintenance, etc.	

4	Office Equipment	✓
A.	Printer, Server, Router, Laser Printer, Dot Matrix Printer, Card Embossing Machine, Scanner, MICR Scanner, MICR printers, Slip Printer, Firewall Devices, Parts & Accessories of ATM, CCTV Camera, DVR & other accessories, Alarm System, Hub Switch, etc.	
B.	AMC: AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, electrical repair & maintenance, etc.	
C.	UPS System, Stabilizer, Generator, Solar System, Air Conditioners, etc.	

5	Branch Construction / Renovations and Engineering Services	✓
A.	Collateral Valuation Services (Listed Valuators do not require to apply for the further listing process)	
B.	Interior Construction, Branch Renovation & Similar Project Works.	
C.	Consulting firm for other service.	

6	Insurance Services	✓
A.	Cash: Cash in Vault, Cash in Transit, Bulgarian, Theft, and other related subjects.	
B.	Official Fixed Assets: Fire, Electrical Shot, Natural Disaster, Bulgarian, and other related subject of bank fixed assets.	
C.	Staff: Accidental and Medical insurances, Life Insurance	

7	Human Resource Suppliers and Training / Consulting	
A.	Security Guard, Drivers, Office Cleaners, Messengers, etc.	
B.	HR Consulting and Training Providers	

8	Software Providers	✓
A.	Core Banking Service	
B.	Software for Assets Management, Stock Management, HR Management, and Payroll	
C.	Remittance Service, AML Management Software	
D.	Process Automation and Digitalization- CRM, ERP, Reporting	

9	Consulting and Training Firm/Institution	✓
A.	Research and Development Consultancy / Legal Advisor	
B.	Financial Consultancy	

10	Vehicle, Spares, and Services	✓
A.	Vehicle (2 wheelers - 4 wheeler).	
B.	Spare parts (2 wheelers - 4 wheeler).	
C.	Services (2 wheeler - 4 wheeler).	

11	Repair & Maintenance Services & AMC Related Works	✓
A.	Repair and maintenance of computer accessories and office equipment and AMC of Computer Hardware, Software, UPS, Printer, MICR Printer, CCTV system, connectivity, Note counting machine, card embossing printer, MICR scanner, air-conditioners, ATM, electrical repair & maintenance etc.	
B.	Repair and maintenance of furniture fixture.	
C.	Maintenance & Repair of Generator, Desktop, Laptop, CCTV, UPS, Stabilizer, Air-conditioner etc.	
D.	Repair and maintenance Allied Products (Electrical).	

12	Other Services	✓
A.	Air Ticketing (Domestic & International)	
B.	Advertising Agency (Designing, Release, ATL/BTL/TTL Agency etc.)	
C.	Plumbing, Electrical, Carpentry Works	
D.	Domestic and International Courier Services/ Transportation of goods	
E.	Supply and Installation of Sign/Glow/Flex Boards (Backlit & Poly sheets) etc.	
F.	Drinking-Water Suppliers	
G.	Daily needs grocery kitchen items	
H.	Decoration Services and Suppliers of flower indoor plants	
I.	Waste Management	
J.	HR Consulting & HR Training, Hotel & Accommodation	

Firms/Companies/Suppliers having at least 2 years of experience in related fields may submit their EOI form including following documents.

- Firm/Company Registration Certificate (With Validity)
- PAN/VAT Certificate
- Copy of Tax Clearance upto FY 079/080
- Audited Balance Sheet of Fiscal Year 079/080
- Company Profile with reference letters from present clients

**Note:**

Our listed Vendors/Suppliers for Fiscal year 2080/081 who have been facilitating their goods and services to bank till date will be automatically listed for Fiscal year 2081/082. However, they shall submit updated document within stipulated time. Please contact General Service Department for any queries.

<p>“नेपाल राष्ट्र बैकमाट “ब” वर्गको इजाजतपत्र प्राप्त राष्ट्रिय स्तरको विकास बैंक”</p>  <p><b>मुक्तिनाथ विकास बैंक लि.</b> <b>MUKTINATH BIKAS BANK LTD.</b></p>	<p>Member of <b>Global Alliance for Banking on Values</b></p>  <p>Winner of <b>EUROPEAN MICROFINANCE AWARD 2020</b></p>	<p><b>Central Office:</b> Lazimpat, Kathmandu, Tel.: 01-5970887 Toll Free No.: 16600149999 E-mail: info@muktinathbank.com.np Web: www.muktinathbank.com.np</p>
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